

Regional Round Table

October 28th, 2020

Golden West & Pacific Coast

Introduction



Chapter Consultant: Kyle Pearson
2017 Initiate
Epsilon Delta Chapter
University of North Texas



Chapter Consultant: Leo Mercer
2019 Initiate
Theta Rho Chapter
Northern Arizona University

Regional Presidents



Golden West Regional President:
Matthew T Greco



Pacific Coast Regional President:
Kevin R Hanson

Opening Activity

Break out rooms

- Share and write down some positive stories or outcomes from this semester from challenges directly due to COVID19.
- What are some changes that your chapter made to adapt to the currently environment?
- How can we better prepare for the spring term?



Agenda

- Membership
- GreekLifeEDU
- Election & Transitions
- Resources
- Financial Handout
- International Fraternity Participation
- Annual Planner
- Q&A
- Closing

Membership – Update Roster

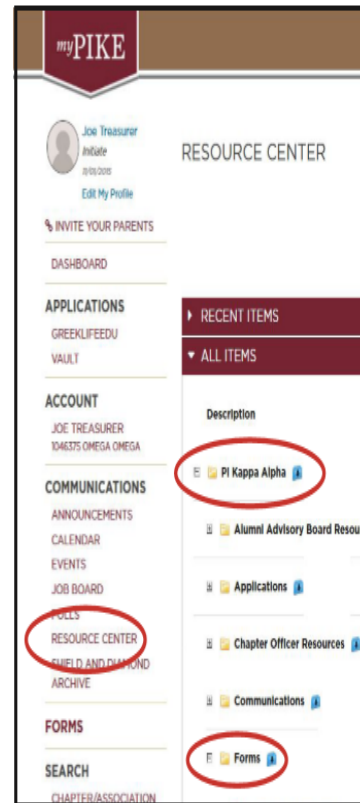
Pi Kappa Alpha Roster Updates

HOW IT WORKS

To report alumni and depleted members:

1. Log into [Vault](#) > Chapter > Update Member Statuses.
2. Select initiates/new members in 'Filter By', alumnus/depleted in 'Change To', and the applicable reason in 'Member Status Reason'.
3. Select the appropriate members and choose 'Update Member Statuses'.

<input type="checkbox"/> Name	Member Status	Date of Graduation	Initiation Date
<input type="checkbox"/> Adams, Patrick	Initiate		10/29/2017
<input type="checkbox"/> Allen, David "Drew"	Initiate		11/01/2015
<input type="checkbox"/> Bailey, Cooper	Initiate		10/30/2016



To report resignations, expulsions, delinquent accounts, etc:

1. Complete the necessary paperwork, (located in the [Resource Center](#) in myPIKE)
2. Send completed paperwork to:

The Pi Kappa Alpha Fraternity
8347 West Range Cove
Memphis, TN 38125

For more information or with questions, contact: Your OmegaFi Chapter Services Representative at 800.276.6342 or Andrea White, Membership Reporting and Records Manager, at awhite@pikes.org or 901.748.1868 x138.

Reporting New Members/Initiations

Pi Kappa Alpha New Member and Initiation Reporting

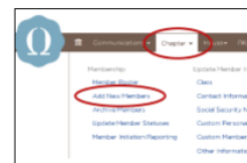
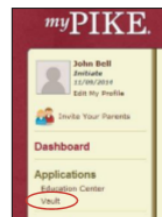
EASY AS 1, 2, 3...

1



REPORT NEW MEMBERS

Report new members via Vault within seven (7) days of the pinning ceremony. Late reporting may result in a fine of \$10 per man.



To report new members, log into Vault via myPIKE (www.pikes.org) and select 'Add New Members' on the 'Chapter' tab.

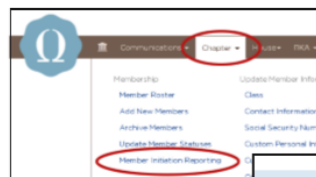
2



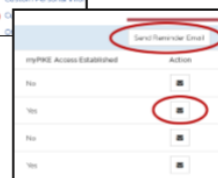
MONITOR REGISTRATION

New Members **complete New Member Registration** via myPIKE within seven (7) days of the pinning ceremony. New members are not eligible for Initiation until this is complete.

[TIP] Have new members bring their computers to the first New Member Meeting and complete registration as a group.



Track new members' registration statuses and submit Initiation Reports via Vault > Chapter > Member Initiation Reporting > Create Initiation Report.



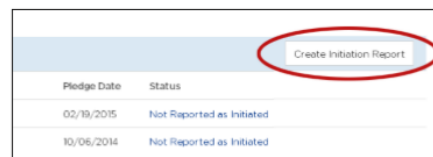
Select 'Send Reminder Email' or the envelope icon to email new members a reminder to complete registration.

3



SUBMIT INITIATION REPORT

Submit an Initiation Report via Vault five (5) days prior to each Initiation Ceremony. Chapters cannot report new members as Initiated until they complete New Member Registration. Late reporting may result in a fine of \$10 per man.



Submit Initiation Reports via Vault > Chapter > Member Initiation Reporting > Create Initiation Report.

Step 1: Select new members who will initiate.

Step 2: Report hold overs and depleted.

Step 3: Review and submit the Initiation Report.

myPIKE Registration

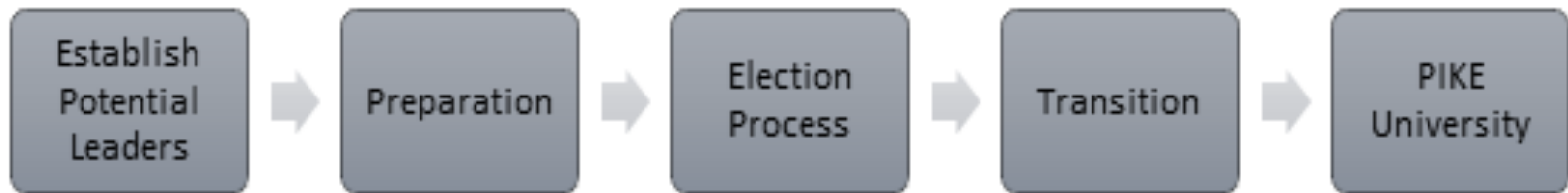
- Should have received an email from OmegaFi with your member account number
- Go to mypike.org and select “Get Access.”
- Select “Undergraduate Enrollment”
- Fill out your information to gain access to myPIKE
- Complete 5-step new member registration

GreekLifeEDU

- Click GreekLifeEDU in top left corner of myPIKE. This will open GreekLifeEDU.
- On the registration page, select your age range and university. Check the box to agree to the terms of service and click next button.
- **Complete Part 1 of GreekLifeEDU now.**
- After 15 days you will receive an invitation to complete Part 2 of GreekLifeEdu.
- All new members must complete this training in order to be initiated.

Elections

- Have you planned elections already?
- Who is replacing you in your current role?
- Do you know how to do elections online? If not, please see the example [HERE](#).

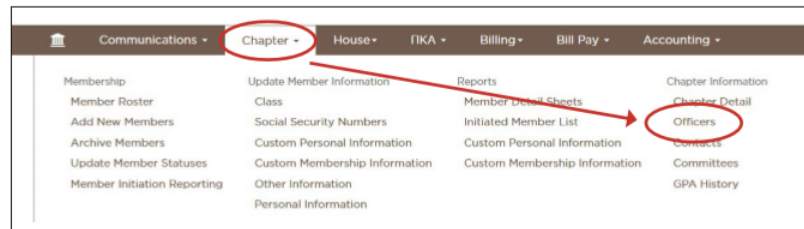


Reporting New Officers

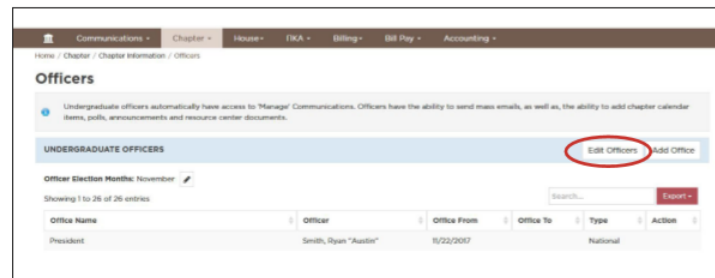
Report New Officers in Vault

How it Works

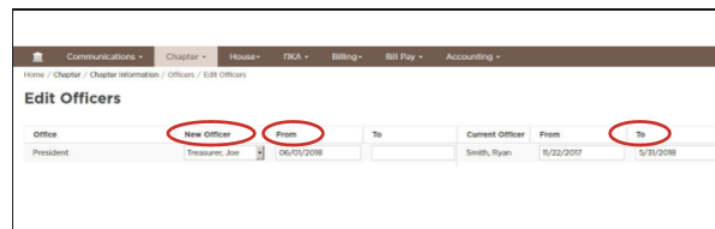
Report outgoing and incoming officers via Vault > Chapter > Officers.



1. Select 'Edit Officers'



2. In the first column select the new officers and add the date their term begins. Add a 'To' date to the last column indicating when the previous officer's term ended.



Transitions

- **Outgoing officer:**
 - Description of position (daily, weekly, quarterly, semesterly tasks)
 - Transfer & explanation of resources
 - What went well, what didn't go well, what needs to change?
 - View of next year
- **Incoming officer:**
 - What went well, what didn't go well, what needs to change?
 - Questions for outgoing officer
 - View of the next year
- **Outgoing/Incoming Advisor:**
 - Goal setting for officer position. (SMART, GROW)

Resources

- Omegafi
 - MyResource Tab
- Zoom
- Mental Health
 - PIKE Lifeline – Ulifeline
- Chapter Builder – CRM
- Website
 - PIKE Place
 - Webinars
 - Podcast

Financial Policies

Type	Amount	For	Due
Local Dues	Varies	All members	Date set by chapter/colony
Membership Fee	\$290	New initiates	At least five days prior to initiation
Liability Protection Program Assessment	\$6,000-\$8,000	Each chapter/colony (annually)	September 1 (\$3,000-\$4,000) and January 1 (\$3,000-\$4,000)
Chapter/Colony Assessment	\$3,000	Each chapter/colony (annually)	October 1 (\$1,500) and February 1 (\$1,500)
Per Initiate Fee	\$57.5 per initiate	Each chapter/colony (annually)	October 1 (\$28.75 per initiate) and February 1 (\$28.75 per initiate)

•Finance Charges

•Unpaid balances that are 31 or more days delinquent are assessed a finance charge of 1% per month.

•Financial Obligations

•Any chapter/colony that fails to pay its dues, assessments, fines or other obligations may have its affiliation with Pi Kappa Alpha suspended.

PIKE University Events

Leadership Summits

The Leadership Summits provide all chapter members with an introduction and basic overview of chapter operations and programming, as well as advanced programming for committee chairman, officers, and others.

Fall 2020

- Northwest Regional– **November 6-7, 2020**

Spring 2021

- Midwest Leadership Summit: **February 5-6, 2021**
- Southeast Leadership Summit: **February 12-13, 2021**
- California Leadership Summit: **February 19-20, 2021**
- Heartland Leadership Summit: **February 19-20, 2021**
- Southwest Leadership Summit: **February 26-27, 2021**

PIKE University Events

Chapter Executives Conference

The annual Chapter Executives Conference, partly sponsored by a generous gift from Marvin and Nancy Dennis, is held each January at the historic Peabody Hotel in Memphis, Tennessee. The event focuses on three key chapter leaders and not only teaches PIKE's best practices, but also provides education on effective leadership, motivation and personal development.

- *Virtual CEC 2020*

INTERNATIONAL WORKDAY

- The Workday Completion Form can be found [HERE](#).
- Any questions regarding this event or form please contact Jared Campbell, jcampbell@pikes.org



INTERNATIONAL WORK DAY COMPLETION FORM

Within **14 days** of your event, please complete and return this sheet to the Real Estate Department at the Memorial Headquarters. *This form is required to be eligible for the Work Day plaque and awards.*

Chapter:

Date of Event:

Number of Participants: Alumni:

Other:

Pike Students:

Project(s) Completed (if necessary, attach sheet with additional projects):

1)

2)

3)

4)

5)

Estimated amount of money spent on Work Day projects: _____\$

Total amount of hours spent on Work Day _____

(i.e., # of participants x average # of hours given per person= total amount of hours)

HOUSE OF THE QUARTER AND YEAR



[RESOURCES](#) [JOIN](#) [PIKE U](#) [SHOP](#) [PIKE FOUNDATION](#) [ABOUT](#) [HEALTH & SAFETY](#) [DONATE](#) [PIKE BLOG](#) [COVID-19](#)

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[PI KAPPA ALPHA INTERNATIONAL FRATERNITY](#) > [RESOURCES](#) > [HOUSING RESOURCES](#)

HOUSING RESOURCES

White Horse Holding Corporation helps Pi Kappa Alpha chapters and house corporations achieve and retain competitive housing on their campus.

CHAPTER HOUSE / REAL ESTATE MANAGEMENT

[International Work Day](#)

[Management Practices](#)

[Leases & Room Contracts](#)

[Chapter Lease Contract](#)

[Membership Contract](#)

[New Member Commitment](#)

[Chapter Room Inspection and Security Deposit Calculation](#)

[Operation and Condition Standards](#)

[House Rules & By-Laws](#)

[Chapter's House Budgeting](#)

[House Corporation Budgeting](#)



[HOUSE RULES & BY-LAWS](#)

[INTERNATIONAL WORK DAY](#)

[LOAN INFORMATION](#)

[HOUSING & LIFE SAFETY](#)

[E-NEWSLETTER](#)



The above is intended to provide the chapter with general information and suggestions for improvement. It is not a directive and is not intended to direct the chapter in any manner. A chapter is not required to use or implement this information or suggestions. The decision on whether or how to use this information is solely that of the chapter.

YEAR END SUMMARY– PLAN FOR IT NOW!

1. Document everything
2. Plan for the deadline
3. Utilize a team
4. Submit an organized application online
5. Complete the entire application

What does your chapter do?
When is it Due?

SHIELD & DIAMOND CHAPTER NOTES

- Why are these important?
- Spring December 5th | Provide Athlete information for the Issue
- Located on pikes.org > About > Shield & Diamond
- Return Email with Varsity Athlete forms

2020-21 ANNUAL PLANNER



RESOURCES JOIN PIKE U SHOP PIKE FOUNDATION ABOUT HEALTH & SAFETY DONATE PIKE BLOG COVID-19

myPIKE  

[PI KAPPA ALPHA INTERNATIONAL FRATERNITY](#) > [RESOURCES](#) > [CHAPTER RESOURCES](#) > [ORGANIZATION CHART](#) > 2020-2021 ANNUAL PLANNER

2020-2021 ANNUAL PLANNER

Use this in annual planning for chapters, alumni advisory boards, house corporations, and alumni associations.

[Download pdf of 2020-21 Chapter Annual Planner](#)

THE PLANNER IS ORGANIZED BY EVENTS; BILLING; HOUSING; ONLINE REPORTING, APPLICATIONS, AND SHIELD & DIAMOND DEADLINES; AND SCHOLARSHIPS

ANNUAL PLANNER BY CATEGORY

EVENTS

FIRST SEMESTER

September National Suicide Prevention Month

Sep. 21-25 National Hazing Prevention Week

September PIKE University Summit Registration Open

Oct. 4-10 Mental Illness Awareness Week

Oct. 18-24 National Collegiate Alcohol Awareness Week

Dec 1 Giving Tuesday

Dec 3 International Day of Disabled Persons



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Q&A

- What questions can I answer for you?

Membership

GreekLifeEDU

Elections & Transitions

Resources

Finances

International Fraternity Participation

Annual Planner

Closing

- I'll send out this PowerPoint and documents via Email
- Please return the Athlete Submission Form in by the end of the day tomorrow.