

# Regional Round Table

DATE: October 29<sup>th</sup>, 2020

REGION: Great Plains & Northwest

# Introduction

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Chapter Consultant: Kyle Pearson

2017 Initiate

Epsilon Delta Chapter

University of North Texas



Chapter Consultant: Blaine Van Buskirk Jr.

2016 Initiate

Epsilon Omicron Chapter

Stephen F. Austin State University

# Regional Presidents

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Great Plains Regional President:  
**Dzenan B Berberovic**



Northwest Regional President:  
**Daniel K Miller**

# Opening Activity

## Break out rooms

- Share and write down some positive stories or outcomes from this semester from challenges directly due to COVID19.
- What are some changes that your chapter made to adapt to the currently environment?
- How can we better prepare for the spring term?



# Agenda

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- Membership
- GreekLifeEDU
- Election & Transitions
- Resources
- Financial Handout
- International Fraternity Participation
- Annual Planner
- Q&A
- Closing

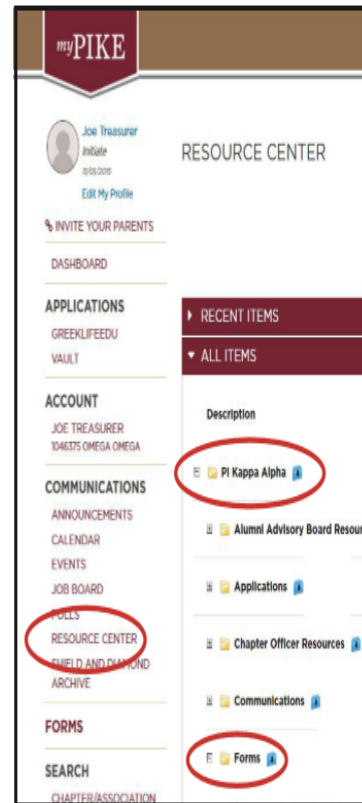
# Membership – Update Roster

## Pi Kappa Alpha Roster Updates

### HOW IT WORKS

#### To report alumni and depleted members:

1. Log into [Vault](#) > Chapter > Update Member Statuses.
2. Select initiates/new members in 'Filter By', alumnus/depleted in 'Change To', and the applicable reason in 'Member Status Reason'.
3. Select the appropriate members and choose 'Update Member Statuses'.



#### To report resignations, expulsions, delinquent accounts, etc:

1. Complete the necessary paperwork, (located in the [Resource Center](#) in myPIKE)
2. Send completed paperwork to:

The Pi Kappa Alpha Fraternity  
8347 West Range Cove  
Memphis, TN 38125

**For more information or with questions, contact:** Your OmegaFi Chapter Services Representative at 800.276.6342 or Andrea White, Membership Reporting and Records Manager, at [awhite@pikes.org](mailto:awhite@pikes.org) or 901.748.1868 x138.



# Reporting New Members/Initiations

## Pi Kappa Alpha New Member and Initiation Reporting

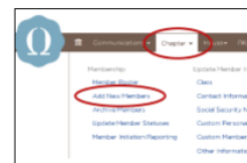
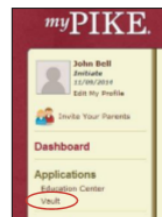
EASY AS 1, 2, 3...

1



### REPORT NEW MEMBERS

Report new members via Vault within seven (7) days of the pinning ceremony. Late reporting may result in a fine of \$10 per man.



To report new members, log into Vault via myPIKE ([www.pikes.org](http://www.pikes.org)) and select 'Add New Members' on the 'Chapter' tab.

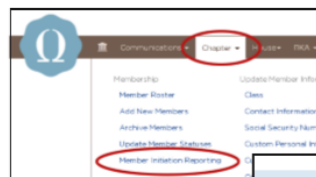
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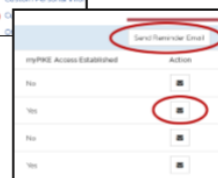
### MONITOR REGISTRATION

New Members **complete New Member Registration** via myPIKE within seven (7) days of the pinning ceremony. New members are not eligible for Initiation until this is complete.

**[ TIP ]** Have new members bring their computers to the first New Member Meeting and complete registration as a group.



Track new members' registration statuses and submit Initiation Reports via Vault > Chapter > Member Initiation Reporting > Create Initiation Report.



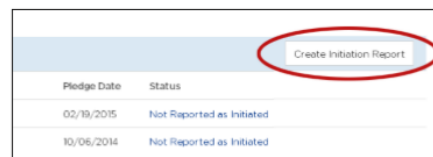
Select 'Send Reminder Email' or the envelope icon to email new members a reminder to complete registration.

3



### SUBMIT INITIATION REPORT

Submit an Initiation Report via Vault five (5) days prior to each Initiation Ceremony. Chapters cannot report new members as Initiated until they complete New Member Registration. Late reporting may result in a fine of \$10 per man.



Submit Initiation Reports via Vault > Chapter > Member Initiation Reporting > Create Initiation Report.

**Step 1:** Select new members who will initiate.

**Step 2:** Report hold overs and depledges.

**Step 3:** Review and submit the Initiation Report.

# myPIKE Registration

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- Should have received an email from OmegaFi with your member account number
- Go to [mypike.org](http://mypike.org) and select “Get Access.”
- Select “Undergraduate Enrollment”
- Fill out your information to gain access to myPIKE
- Complete 5-step new member registration



# GreekLifeEDU

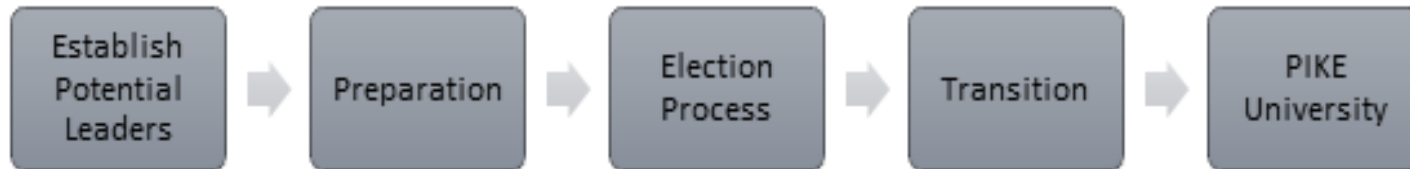
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- Click GreekLifeEDU in top left corner of myPIKE. This will open GreekLifeEDU.
- On the registration page, select your age range and university. Check the box to agree to the terms of service and click next button.
- **Complete Part 1 of GreekLifeEDU now.**
- After 15 days you will receive an invitation to complete Part 2 of GreekLifeEdu.
- All new members must complete this training in order to be initiated.

# Elections

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- Have you planned elections already?
- Who is replacing you in your current role?
- Do you know how to do elections online? If not, please see the example on [place.pikes.org](http://place.pikes.org)

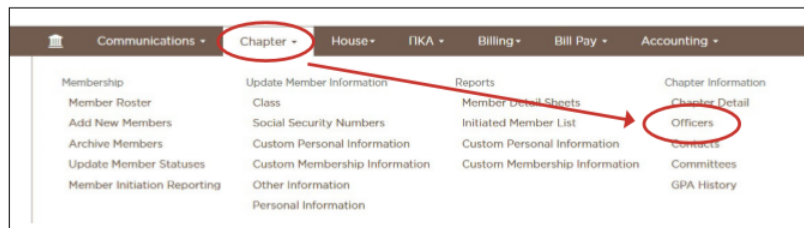


# Reporting New Officers

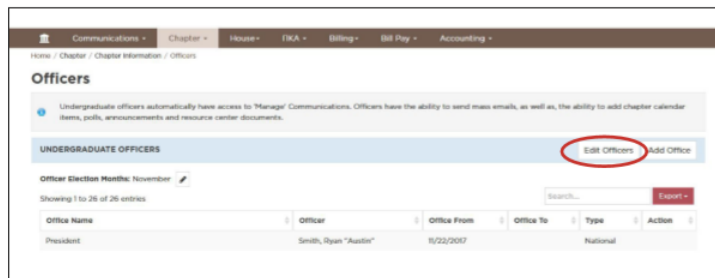
## Report New Officers in Vault

### How it Works

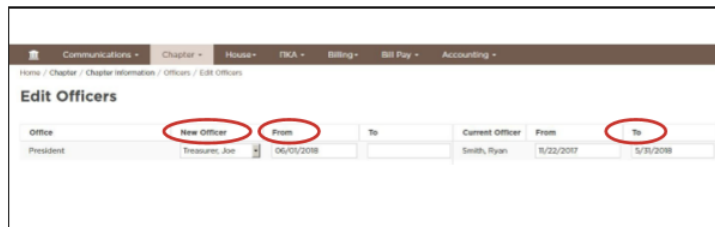
Report outgoing and incoming officers via Vault > Chapter > Officers.



#### 1. Select 'Edit Officers'



#### 2. In the first column select the new officers and add the date their term begins. Add a 'To' date to the last column indicating when the previous officer's term ended.



# Transitions

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- Outgoing officer:
  - Description of position (daily, weekly, quarterly, semesterly tasks)
  - Transfer & explanation of resources
  - What went well, what didn't go well, what needs to change?
  - View of next year
- Incoming officer:
  - What went well, what didn't go well, what needs to change?
  - Questions for outgoing officer
  - View of the next year
- Outgoing/Incoming Advisor:
  - Goal setting for officer position. (SMART, GROW)
- See the Examples
  - [Virtual Transition Retreat](#)
  - [Facilitated Goal Setting Retreat](#)

# Resources

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- OmegaFi
  - MyResource Tab
- Zoom
- Mental Health
- Chapter Builder - CRM
- Website
  - PIKE Place
  - Webinars
  - Podcast

# Place.Pikes.org

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- Webinars weekly on trending operations topics
  - Mental health
  - Engagement
  - Elections
  - Initiations
- Find new and relevant information to operating in this environment
  - Operations
  - Housing
  - Health & Safety
  - Judicial Board
- Reach your chapter consultant
  - 24/7/365 chat robot
  - Find My Consultant
  - Schedule a consultation
- What're your thoughts?
  - Discussion boards
  - Additional features

# Financial Policies

| Type             | Amount     | For            | Due                                    |
|------------------|------------|----------------|--|
| Local Dues       | Varies     | All members    | Date set by chapter/colony             |
| Membership       | \$290      | New initiates  | At least five days prior to initiation |
| Fee              |            |                |  |
| Liability        | \$6,000-   | Each           | September 1 (\$3,000-                  |
| Protection       | \$8,000    | chapter/colony | \$4,000) and January 1                 |
| Program          |            | (annually)     | (\$3,000-\$4,000)                      |
| Assessment       |            |                |  |
| Chapter/Colony   | \$3,000    | Each           | October 1 (\$1,500) and                |
| Assessment       |            | chapter/colony | February 1 (\$1,500)                   |
|                  |            | (annually)     |  |
| Per Initiate Fee | \$57.5 per | Each chapter   | October 1 (\$28.75 per                 |
|                  | initiate   | (annually)     | initiate) and February 1               |
|                  |            |                | (\$28.75 per initiate)                 |

## •Finance Charges

- Unpaid balances that are 31 or more days delinquent are assessed a finance charge of 1% per month.

## •Financial Obligations

- Any chapter/colony that fails to pay its dues, assessments, fines or other obligations may have its affiliation with Pi Kappa Alpha suspended.



# PIKE University Events

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## Leadership Summits

The Leadership Summits provide all chapter members with an introduction and basic overview of chapter operations and programming, as well as advanced programming for committee chairman, officers, and others.

- Northeast Regional– November 6-7, 2020

### Spring 2021

- Midwest Leadership Summit: **February 5-6, 2021**
- Southeast Leadership Summit: **February 12-13, 2021**

# PIKE University Events

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## Chapter Executives Conference

- Marvin and Nancy Dennis Chapter Executives Conference
  - Specifically for president, treasurer, and recruitment chairman
  - CEC covers best practices, as well as leadership, motivation, and personal development
  - January 7-9, 2021 virtually

# PIKE University Events

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## 2021 Virtual Convention

- Vote on the future of the fraternity
- Supreme Council elections
- Sunday, January 10, 2021 @ 7 PM / 6 PM CT

# INTERNATIONAL WORKDAY

- The Workday Completion Form can be found [HERE](#).
- Any questions regarding this event or form please contact Jared Campbell, [jcampbell@pikes.org](mailto:jcampbell@pikes.org)



## INTERNATIONAL WORK DAY COMPLETION FORM

Within **14 days** of your event, please complete and return this sheet to the Real Estate Department at the Memorial Headquarters. *This form is required to be eligible for the Work Day plaque and awards.*

Chapter:

Date of Event:

Number of Participants: Alumni:

Other:

Pike Students:

Project(s) Completed (if necessary, attach sheet with additional projects):

1)

2)

3)

4)

5)

Estimated amount of money spent on Work Day projects: \_\_\_\_\_\$

Total amount of hours spent on Work Day \_\_\_\_\_

(i.e., # of participants x average # of hours given per person= total amount of hours)

# HOUSE OF THE QUARTER AND YEAR



[RESOURCES](#) [JOIN](#) [PIKE U](#) [SHOP](#) [PIKE FOUNDATION](#) [ABOUT](#) [HEALTH & SAFETY](#) [DONATE](#) [PIKE BLOG](#) [COVID-19](#)

myPIKE [✉](#) [🔍](#)

[PI KAPPA ALPHA INTERNATIONAL FRATERNITY](#) > [RESOURCES](#) > [HOUSING RESOURCES](#)

## HOUSING RESOURCES

White Horse Holding Corporation helps Pi Kappa Alpha chapters and house corporations achieve and retain competitive housing on their campus.

### CHAPTER HOUSE / REAL ESTATE MANAGEMENT

[International Work Day](#)

[Management Practices](#)

[Leases & Room Contracts](#)

[Chapter Lease Contract](#)

[Membership Contract](#)

[New Member Commitment](#)

[Chapter Room Inspection and Security Deposit Calculation](#)

[Operation and Condition Standards](#)

[House Rules & By-Laws](#)

[Chapter's House Budgeting](#)

[House Corporation Budgeting](#)



[HOUSE RULES & BY-LAWS](#)

[INTERNATIONAL WORK DAY](#)

[LOAN INFORMATION](#)

[HOUSING & LIFE SAFETY](#)

[E-NEWSLETTER](#)



The above is intended to provide the chapter with general information and suggestions for improvement. It is not a directive and is not intended to direct the chapter in any manner. A chapter is not required to use or implement this information or suggestions. The decision on whether or how to use this information is solely that of the chapter.

# YEAR END SUMMARY – PLAN FOR IT NOW!

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1. Document everything
2. Plan for the deadline
3. Utilize a team
4. Submit organized application online
5. Complete entire application

What does your chapter do?  
When is it Due?

# SHIELD & DIAMOND CHAPTER NOTES

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- Why are these important?
- Spring December 5<sup>th</sup> | Provide Athlete information for the Issue
- Located on [pikes.org](http://pikes.org) > About > Shield & Diamond



# 2020-21 ANNUAL PLANNER



RESOURCES JOIN PIKE U SHOP PIKE FOUNDATION ABOUT HEALTH & SAFETY DONATE PIKE BLOG COVID-19

myPIKE  

PI KAPPA ALPHA INTERNATIONAL FRATERNITY > RESOURCES > CHAPTER RESOURCES > ORGANIZATION CHART > 2020-2021 ANNUAL PLANNER

## 2020-2021 ANNUAL PLANNER

Use this in annual planning for chapters, alumni advisory boards, house corporations, and alumni associations.

[Download pdf of 2020-21 Chapter Annual Planner](#)

THE PLANNER IS ORGANIZED BY EVENTS; BILLING; HOUSING; ONLINE REPORTING, APPLICATIONS, AND SHIELD & DIAMOND DEADLINES; AND SCHOLARSHIPS

## ANNUAL PLANNER BY CATEGORY

### EVENTS

#### FIRST SEMESTER

**September** National Suicide Prevention Month

**Sep. 21-25** National Hazing Prevention Week

**September** PIKE University Summit Registration Open

**Oct. 4-10** Mental Illness Awareness Week

**Oct. 18-24** National Collegiate Alcohol Awareness Week

**Dec 1** Giving Tuesday

**Dec 3** International Day of Disabled Persons



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# Q&A

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- What questions can I answer for you?

Membership

GreekLifeEDU

Elections & Transitions

Resources

Finances

International Fraternity Participation

Annual Planner

# Closing

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- I'll send out this PowerPoint and documents via Email
- Please return the Athlete Submission Form in by the end of the day tomorrow.