

REGIONAL ROUNDTABLE

October 28th, 2020
Founders & River Valley

CONSULTANT INTRODUCTION



Leo A. Mercer
(*Northern Arizona, Theta Rho '19*)
River Valley & Bluegrass



Asa C. Richerson
(*Linfield, Delta Rho '17*)
Founders, Heartland, Atlantic Coast

DIRECTOR OF SERVICES INTRODUCTION



David T. Locke
(*Austin Pea State, Eta Tau '15*)
Director of Services – East

REGIONAL PRESIDENT INTRODUCTION



Jason Belland
(*Ferris State, Zeta Kappa, '96*)
Founders Regional President



James Forristell
(*Cincinnati, Alpha Xi, '01*)
River Valley Regional President

FOUNDERS ROLL CALL

- Alpha- Virginia
- Epsilon- Virginia Tech
- Iota- Hampden-Sydney
- Pi- Washington & Lee
- Phi- Roanoke
- Delta Psi- Maryland
- Zeta Iota- Old Dominion
- Iota Sigma- James Madison
- Kappa Theta- George Mason
- Kappa Upsilon- American
- Lambda Chi- Virginia Commonwealth
- Lambda Omega- Towson
- Mu Rho- Christopher Newport

RIVER VALLEY ROLL CALL

- Alpha Xi- Cincinnati
- Alpha Rho- Ohio State
- Gamma Omicron- Ohio
- Delta Beta- Bowling Green State
- Delta Gamma- Miami University
- Epsilon Epsilon – Toledo
- Mu Theta- Kent State

OPENING ACTIVITY

Breakout Rooms

- Share and write down some positive stories or outcomes from this semester from challenges directly due to COVID19.
- What are some changes that your chapter made to adapt to the current environment?
- How can we better prepare for the spring term?



AGENDA

- Membership
- GreekLifeEDU
- Election & Transitions
- Resources
- Assessment Schedule
- International Fraternity Participation
- Annual Planner
- Q&A
- Closing

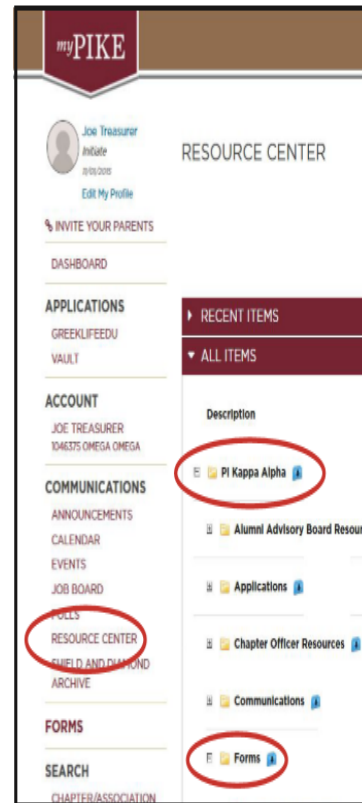
MEMBERSHIP – UPDATE ROSTER

Pi Kappa Alpha Roster Updates

HOW IT WORKS

To report alumni and depleted members:

1. Log into [Vault](#) > Chapter > Update Member Statuses.
2. Select initiates/new members in 'Filter By', alumnus/depleted in 'Change To', and the applicable reason in 'Member Status Reason'.
3. Select the appropriate members and choose 'Update Member Statuses'.



To report resignations, expulsions, delinquent accounts, etc:

1. Complete the necessary paperwork, (located in the [Resource Center](#) in myPIKE)
2. Send completed paperwork to:

The Pi Kappa Alpha Fraternity
8347 West Range Cove
Memphis, TN 38125

For more information or with questions, contact: Your OmegaFi Chapter Services Representative at 800.276.6342 or Andrea White, Membership Reporting and Records Manager, at awhite@pikes.org or 901.748.1868 x138.

REPORTING NEW MEMBERS/INITIATIONS

Pi Kappa Alpha New Member and Initiation Reporting

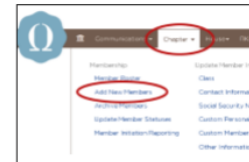
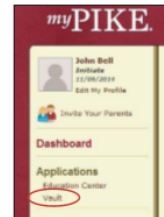
EASY AS 1, 2, 3...

1



REPORT NEW MEMBERS

Report new members via Vault within seven (7) days of the pinning ceremony. Late reporting may result in a fine of \$10 per man.



To report new members, log into Vault via myPIKE (www.pikes.org) and select 'Add New Members' on the 'Chapter' tab.

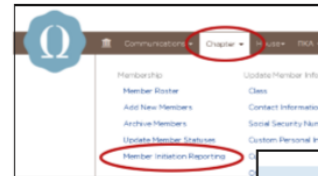
2



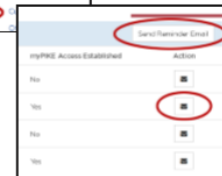
MONITOR REGISTRATION

New Members **complete New Member Registration** via myPIKE within seven (7) days of the pinning ceremony. New members are not eligible for Initiation until this is complete.

[TIP] Have new members bring their computers to the first New Member Meeting and complete registration as a group.



Track new members' registration statuses and submit Initiation Reports via Vault > Chapter > Member Initiation Reporting > Create Initiation Report.



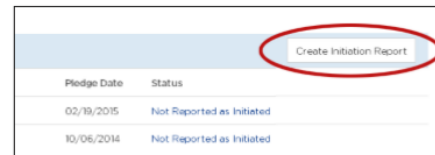
Select 'Send Reminder Email' or the envelope icon to email new members a reminder to complete registration.

3



SUBMIT INITIATION REPORT

Submit an Initiation Report via Vault five (5) days prior to each Initiation Ceremony. Chapters cannot report new members as Initiated until they complete New Member Registration. Late reporting may result in a fine of \$10 per man.



Submit Initiation Reports via Vault > Chapter > Member Initiation Reporting > Create Initiation Report.

Step 1: Select new members who will initiate.

Step 2: Report hold overs and depledges.

Step 3: Review and submit the Initiation Report.

MYPIKE REGISTRATION

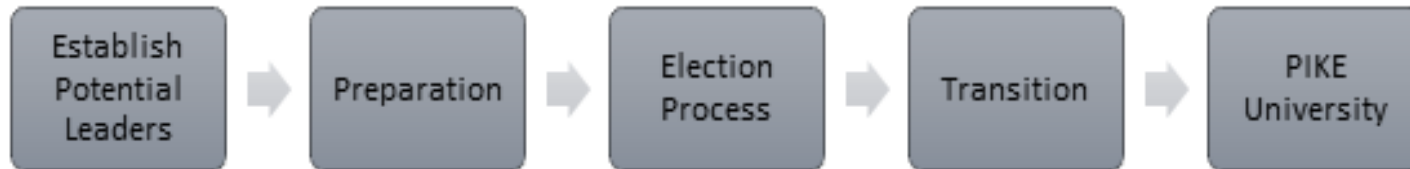
- Should have received an email from OmegaFi with your member account number
- Go to myPIKE and select “Get Access”
- Select “Undergraduate Enrollment”
- Fill out your information to gain access to myPIKE
- Complete 5-step new member registration

GREEKLIFEEDU

- Select GreekLifeEDU in top left corner of myPIKE → This will open GreekLifeEDU
- On the registration page, select your age range and university. Check the box to agree to the terms of service and click next button
- **Complete Part 1 of GreekLifeEDU now**
- After 15 days you will receive an invitation to complete Part 2 of GreekLifeEdu
- All new members must complete this training in order to be initiated

ELECTIONS

- Have you planned elections already?
- Who is replacing you in your current role?
- Do you know how to do elections online?
If not, please see the [example](#)



REPORTING NEW OFFICERS

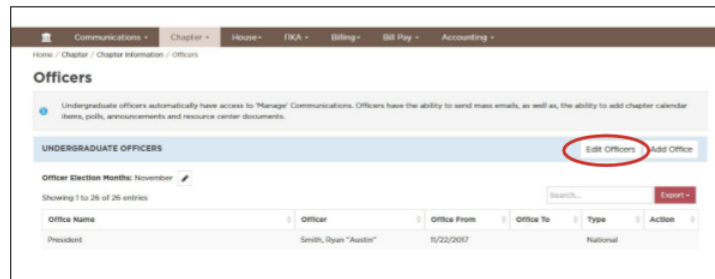
Report New Officers in Vault

How it Works

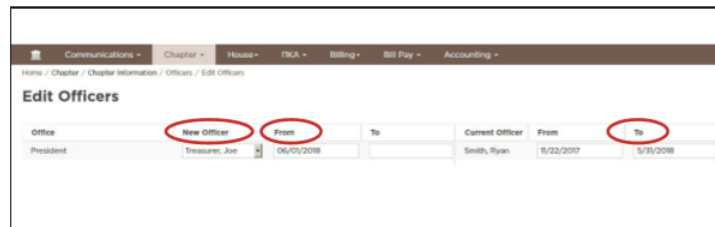
Report outgoing and incoming officers via Vault > Chapter > Officers.



1. Select 'Edit Officers'



2. In the first column select the new officers and add the date their term begins. Add a 'To' date to the last column indicating when the previous officer's term ended.



TRANSITIONS

- Outgoing Officer:
 - Description of position (daily, weekly, quarterly, semesterly tasks)
 - Transfer & explanation of resources
 - What went well, what didn't go well, what needs to change?
 - Outlook of next year
- Incoming Officer:
 - Questions for outgoing officer
 - View of the next year
- Outgoing/Incoming Advisor:
 - Goal setting for officer position (SMART, GROW)

RESOURCES

- OmegaFi
 - myPIKE → Resource Center → Officer Folders
- Zoom Accounts
- Mental Health
- Chapter Builder – CRM
- Website
 - PIKE *Place*
 - Webinars
 - Podcast

Place.Pikes.org

- Webinars weekly on trending operations topics
 - Mental health
 - Engagement
 - Elections
 - Initiations
- Find new and relevant information to operating in this environment
 - Operations
 - Housing
 - Health & Safety
 - Judicial Board
- Reach your chapter consultant
 - 24/7/365 chat robot
 - Find My Consultant
 - Schedule a consultation
- What're your thoughts?
 - Discussion boards
 - Additional features

ASSESSMENT SCHEDULE

Type	Amount	For	Due
Local Dues	Varies	All members	Date set by chapter/colony
Membership	\$290	New initiates	At least five days prior to initiation
Fee			
Liability	\$6,000-	Each	September 1 (\$3,000-
Protection	\$8,000	chapter/colony	\$4,000) and January 1
Program		(annually)	(\$3,000-\$4,000)
Assessment			
Chapter/Colony	\$3,000	Each	October 1 (\$1,500) and
Assessment		chapter/colony	February 1 (\$1,500)
		(annually)	
Per Initiate Fee	\$57.5 per	Each	October 1 (\$28.75 per
	initiate	chapter/colony	initiate) and February 1
		(annually)	(\$28.75 per initiate)

•Finance Charges

•Unpaid balances that are 31 or more days delinquent are assessed a finance charge of 1% per month.

•Financial Obligations

•Any chapter/colony that fails to pay its dues, assessments, fines or other obligations may have its affiliation with Pi Kappa Alpha suspended.

PIKE *UNIVERSITY* EVENTS

Leadership Summits

Leadership Summits provide all chapter members with an introduction and basic overview of chapter operations and programming.

Fall 2020:

- ~~Northwest Regional: October 16th-17th, 2020~~
- ~~Rockies Regional: October 23rd-24th, 2020~~
- Northeast Regional: November 6th-7th, 2020

Spring 2021:

- Midwest Regional: February 5th-6th, 2021
- Southeast Regional: February 12th-13th, 2021
- California Regional: February 19th-20th, 2021
- Heartland Regional: February 19th-20th, 2021
- Southwest Regional: February 26th-27th, 2021

PIKE *UNIVERSITY* EVENTS

Chapter Executives Conference

The 2021 Virtual Convention will be held on Sunday, January 10th, at 7 PM EST/6 PM CST/ 4 PM PST. The 2021 Marvin & Nancy Dennis Chapters Executives Conference will also be hosted in a virtual format on a separate date. Additional information regarding that event will be provided soon.

INTERNATIONAL WORKDAY

- The Workday Completion Form can be found [HERE](#).
- With any questions regarding this event or form please contact Director of Finance & Real Estate Jared Campbell at jcampbell@pikes.org



INTERNATIONAL WORK DAY COMPLETION FORM

Within **14 days** of your event, please complete and return this sheet to the Real Estate Department at the Memorial Headquarters. *This form is required to be eligible for the Work Day plaque and awards.*

Chapter:

Date of Event:

Number of Participants: Alumni:

Other:

Pike Students:

Project(s) Completed (if necessary, attach sheet with additional projects):

1)

2)

3)

4)

5)

Estimated amount of money spent on Work Day projects: _____\$

Total amount of hours spent on Work Day _____

(i.e., # of participants x average # of hours given per person= total amount of hours)

HOUSE OF THE QUARTER AND YEAR



[RESOURCES](#) [JOIN](#) [PIKE U](#) [SHOP](#) [PIKE FOUNDATION](#) [ABOUT](#) [HEALTH & SAFETY](#) [DONATE](#) [PIKE BLOG](#) [COVID-19](#)

myPIKE [✉](#) [Q](#)

[PI KAPPA ALPHA INTERNATIONAL FRATERNITY](#) > [RESOURCES](#) > [HOUSING RESOURCES](#)

HOUSING RESOURCES

White Horse Holding Corporation helps Pi Kappa Alpha chapters and house corporations achieve and retain competitive housing on their campus.

CHAPTER HOUSE / REAL ESTATE MANAGEMENT

[International Work Day](#)

[Management Practices](#)

[Leases & Room Contracts](#)

[Chapter Lease Contract](#)

[Membership Contract](#)

[New Member Commitment](#)

[Chapter Room Inspection and Security Deposit Calculation](#)

[Operation and Condition Standards](#)

[House Rules & By-Laws](#)

[Chapter's House Budgeting](#)

[House Corporation Budgeting](#)



[HOUSE RULES & BY-LAWS](#)

[INTERNATIONAL WORK DAY](#)

[LOAN INFORMATION](#)

[HOUSING & LIFE SAFETY](#)

[E-NEWSLETTER](#)



The above is intended to provide the chapter with general information and suggestions for improvement. It is not a directive and is not intended to direct the chapter in any manner. A chapter is not required to use or implement this information or suggestions. The decision on whether or how to use this information is solely that of the chapter.

YEAR END SUMMARY

1. Document everything
2. Plan for the deadline
3. Utilize a team
4. Complete entire application
5. Submit organized application online

SHIELD & DIAMOND CHAPTER NOTES

Why are these important?

- Spring – due December 5th (Provide athlete information for the issue)
- www.pikes.org > About > News & Media > Shield & Diamond
- Click [HERE](#) to report varsity athletes online

2020-21 CHAPTER ANNUAL PLANNER



RESOURCES JOIN PIKE U SHOP PIKE FOUNDATION ABOUT HEALTH & SAFETY DONATE PIKE BLOG COVID-19

myPIKE  

[PI KAPPA ALPHA INTERNATIONAL FRATERNITY](#) > [RESOURCES](#) > [CHAPTER RESOURCES](#) > [ORGANIZATION CHART](#) > 2020-2021 ANNUAL PLANNER

2020-2021 ANNUAL PLANNER

Use this in annual planning for chapters, alumni advisory boards, house corporations, and alumni associations.

[Download pdf of 2020-21 Chapter Annual Planner](#)

THE PLANNER IS ORGANIZED BY EVENTS; BILLING; HOUSING; ONLINE REPORTING, APPLICATIONS, AND SHIELD & DIAMOND DEADLINES; AND SCHOLARSHIPS

ANNUAL PLANNER BY CATEGORY

EVENTS

FIRST SEMESTER

September National Suicide Prevention Month

Sep. 21-25 National Hazing Prevention Week

September PIKE University Summit Registration Open

Oct. 4-10 Mental Illness Awareness Week

Oct. 18-24 National Collegiate Alcohol Awareness Week

Dec 1 Giving Tuesday

Dec 3 International Day of Disabled Persons



The above is intended to provide the chapter with general information and suggestions for improvement. It is not a directive and is not intended to direct the chapter in any manner. A chapter is not required to use or implement this information or suggestions. The decision on whether or how to use this information is solely that of the chapter.

RECAP

- What questions can we answer for you?

Membership

GreekLifeEDU

Elections & Transitions

Resources

Finances

International Fraternity Participation

Annual Planner

CLOSING

- I'll send out this PowerPoint and documents via email
- ***Thank you for joining us!***